



# Eastrose Fellowship Unitarian Universalist

1133 N.E. 181<sup>st</sup> Avenue • Portland, OR 97230 • 503.665.2628

May 23, 2024

Dear Eastrose Members,

This is your official notice and invitation to attend our annual congregational meeting on Sunday, June 2, 2024 at 12:15pm to conduct necessary business of the church:

- Elect incoming members of the Board of Trustees
  - President: Katie Norris Paries
  - Vice President: (continuing) Bonna Harwood
  - Secretary: Ruth White
  - Treasurer: Therese Langevin
  - At Large Members: Karen Pyle, Sue Steward, Charity Virtue
- Approve a budget for Fiscal Year 2024/25 (See attached document)

This meeting will be held both in person and online. It is very important that you attend this and vote.

## Meeting Agenda

- Light Chalice
- Welcome / Call to Order/ Quorum Status
- Minutes of Prior Congregational Meeting
- Status of Eastrose Report
- 2024-2025 Budget
- Approve Candidates for Incoming Board of Trustees
- Tony Crumpton Awardees
- Adjourn

**Note:** *A special session about the budget will be held online beginning at 1 pm on Saturday, June 1 for anyone who would like to examine the budget more closely than we will have time to do in the Sunday meeting. The link for this meeting is: <https://tinyurl.com/zy694eus>*

In Service,

Cynthia Hopkins, President for the Eastrose Board of Trustees

Attachments:

- Minutes from June 11, 2023 Congregational Meeting
- Proposed 2024/25 Budget

			Proposed
			FY 25 Operating Budget
Account	Description		(July 2024-June 2025)
<b>INCOME</b>			
4035	2024/25 Operating Pledge		66,300
4120	Non-Pledge Income		8,500
4210	Sunday Basket Offering		6,000
4510	Banking Interest		75
4530	Endowment 5% Qrtly		12,000
4532	Endowment Draw	reduces 5% quarterly	80,000
4610	Building Use Main		2,000
4660	LT Bldg Use Main	Continuing renter	6,250
4710	Service Auction		1,500
4720	Winterfest		200
4740	Loyalty programs		150
4750	Rummage		250
4761	Cr. Card Fee Donations		100
4801	Karen Goldman	Estate gift	35,000
4802	Lemley Contribution		6,300
4805	Miscellaneous Income		800
		<b>Income Totals:</b>	<b>225,425</b>
<b>EXPENSES</b>			
5105	Minister Contract Salary		31,000
5106	Minister Contract Housing		35,200
5107	Minister Prof. Expenses		4,000
5115	Minister Retirement		7,200
5116	Other (SECA)		5,067
5201	Admin Compensation	25hrs/wk, \$25.75/hr	33,475
5202	Admin Retirement		3,000
5204	Admin Prof. Expenses		150
5275	A/V Tech Wages		15,600
5277	A/V Tech Assist		2,808
5281	Custodian		2,160
5301	Fam Ministry Coord		10,400
5302	Fam. Mini. Prof. Expenses		500
5401	Staff Musician Comp		10,360
5451	Choir Dir Compensation		1,660
5520	Childcare	Tara recommends	2,000
5601	Payroll taxes - Employer		6,720
5602	Workers Comp		200
5604	Employee Benefit Premiums		1,500
5710	Auction Expense		300
5720	Winterfest Expense		100
6010	UUA and Region Dues	2% Increase, actual pledge FY25	7,485
6060	Minister Search to reserve	Saved for future search FY24	6,000
6205	NW Natural		650
6210	Electricity	Wont be running coils next winter	3,500
6230	Internet and Phone		3,000

6240	Central Alarm		400
6250	Software Renewals		300
6260	Rockwood PUD		1,200
6270	Solid Waste Removal		1,000
6290	Storm Water / Gresham		1,000
6305	Building Equipment		1,000
6315	Building Maintenance		1,000
6325	Grounds Equipment		1,000
6330	Grounds Maintenance		1,000
6340	Building Furnishings		0
6360	Major Improvements		1,000
6405	Background Checks		150
6410	Property & Liability Ins.		2,700
6415	Bank Service Charges		70
6425	Legal and Regulatory Fees		100
6435	Admin Postage		300
6440	Vanco Fees		1,200
6445	Office Equip. Svc. Calls		200
6450	Admin Supplies		150
6455	Subscriptions		150
6460	Payroll Service		1,200
6466	Powerchurch Support		455
6470	Equipment		400
6475	Housekeeping Supplies		100
6630	Advertising		400
6640	Outreach Committee		500
6650	Website Hosting		400
6710	Finance Committee Expense	Church Law and Tax Guide	75
6730	Generosity/Canvass Exp		100
6750	Nom. Committee Exp	Honor retiring brd members, volunteers	50
6908	Computer Equip & Network		650
7010	WORSHIP	Actual 12 + 4 services	3,200
xxxx	AV Upgrade and Maintenance	Chalice lighter grant* homework	4,000
7050	Worship Services Other	includes guest musicians	100
7100	FAMILY MINISTRY		1,000
7240	Substitute Pianist		1,440
7250	Piano Tuning and Supplies		400
xxxx	Good Trouble Gang	Committee request	1,500
7355	Coffee and Tea Expenses		250
7361	Memorials Expense		50
7400	MEMBERSHIP		50
7520	Comm. Dues & Memberships		200
7610	Social Justice		300
7810	Aesthetics Expense		150
8010	Unforeseen/Uncontrollable		500
		<b>Expense Totals:</b>	<b>225,425</b>